

Friends of St Joseph's meeting minutes Monday 15th May 2017

Present:- Deb Green (DG), Connie Whale (CW), Selina Price (SP), Emma Staite (ES), Hannah Lovibond-Stephens (HLS)

Apologies:- Pippa White, Jemima Holding, Gemma Saunders, Alex Keedwell, Lauren Summers

Deb Green thanked everyone for attending and the meeting was arranged to discuss the upcoming Summer Fair

Date for Summer Fair confirmed for Friday 30th June

Raffle Prizes – Letters have been sent out and some responses received. The list this year was reduced to reflect only businesses that had responded in previous years.

Raffle Tickets – these are to be ordered by **DG**. A sponsor was discussed and **HLS** has confirmed that Town & Country Flooring have kindly agreed to sponsor this year's tickets. **DG** will order the same quantities as last year and they will be distributed after half term.

Mufti Day - Mrs Williams has agreed that this can be held on the same day as Summer Fair. Children will be asked for donations of chocolates, sweets and Tombola prizes.

Stall ideas

- **DG** will compose a letter to parents requesting donations of raffle prizes that can be made through their workplace.
- **Teddy tombola** – Following the success of this last year **DG** will ask parents for donations of teddy bears so that we can run this ourselves.
- **BBQ** – As the PTA paid cash for the Bouncy Castle on behalf of the school, an arrangement will be made for food to be supplied through the school. **DG** will discuss food order with Angela.

CW will find out if a separate Fridge and Freezer can be borrowed for the day as there were issues using the fridges in the school kitchen last year.

DG will take a Food Hygiene course which will be funded by the school.

- **Ice Creams** – This was very popular last year and it was agreed that they will be sold this year.

- **Bottle Stall** – Printed colouring sheets will be provided this year as there was very little response last year when children were asked to do their own drawings. These will be sent out after half term.

Cafe – **DG** will ask for cake donations and **CW** to purchase scones from Maisey's Bakery.

Emergency Services - **CW** to contact Fire Service to see if they can attend with a Fire Engine again this year. We will need to state that if the field is very wet then we may need to cancel at the last minute.

St John's Ambulance – **CW** to contact District office to put a request in for their attendance.

Helicopter Museum – **DG** to contact as they can attend events with a cockpit

Other Ideas for Stalls -

- **DG** informed everyone that she has received information for having sand art. A pack can be purchased and things like key rings can be made. Approximate cost would be £150.00. The pottery stall last year was expensive and made minimal profit. **DG** will send info through to PTA.
- **Plant stall** – **DG** will ask for donations in the letter to parents.
- **Second hand Uniform stall** – this was successful at Tea @2 so will be done again.

Posters – **CW** will ask George if she can do the posters again this year.

ANY OTHER BUSINESS

School Uniform – Due to lack of demand the uniform cupboard won't be manned on a Wednesday. Stock updates will be posted on the school website and Facebook page and requests for uniform will be dealt with on an ad-hoc basis. **CW** has placed an order with NK Sports for PE Shirts and ties which is expected before half term.

Sports Day – this will be held on Friday 16th June. Help will be needed to provide drinks for the children. **CW** to ask for helpers and jugs to be used this year instead of the water containers.

New Parents Intake Day – This will be on Wednesday 28th June at 16.30. **CW** confirmed that a representative from NK Sports will be there. **DG & CW** will also attend and hand out PTA leaflets. All dates for the next PTA meetings to be included in the leaflet.

Magic Show – Following the success of last year's event this will be held on Friday 10th November. It has been agreed that it can take place in the school hall. The Nursery will be used as changing rooms for the performers. Staging will have to be hired as we are unable to use the school staging. Also there will be no access to any of the classrooms and the books in the library will be covered over during the evening. **CW** agreed to be point of contact with the other organiser. It was agreed that disposable cups with lids will be purchased for hot drinks and cups with lid/straw for soft drinks.

Shed for Nursery – PTA have agreed to donate £200 towards the cost of one of the sheds for the Nursery. **HLS** wishes to purchase 2 sheds and **SP** will check to see if she can purchase them at a discounted price.

DATES FOR NEXT MEETINGS

Monday 12th June 2017

Monday 25th September 2017

AGM - Monday 13th November 2017

Monday 15th January 2018

Monday 5th March 2018

Monday 23rd April 2018

Monday 11th June 2018

MEETING FINISHED AT 19:00